



# SUPPORT STAFF

## CAFETERIA COOK ABRAHAM LINCOLN ELEMENTARY

<b>POSITION</b>	<b><u>Position Details:</u></b> This position will require you to work independently and contribute to a quality and efficient food service operation for students and staff. You will be operating kitchen equipment, cleaning and sanitizing all food preparation areas, as well as equipment. You will also be preparing food as needed and serving breakfast and lunch to students, staff, and others. Operation of a point of sales, completion of food production records, ordering food, milk, and supplies, along with cleaning of coolers, freezers, and organization of storerooms, will also be required.
<b>DESCRIPTION</b>	High School Diploma Food Service Safety Certification (or the ability to obtain). Ability to learn and perform basic food service methods and procedures. Basic computer skills such as Google Sheets, Skyward, and email. Ability to work independently and collaboratively with students and staff and lift up to fifty (50) pounds in a general work setting.
<b>QUALIFICATIONS</b>	27.25 Hours per week/36 weeks per year. (This is a part-time position with no health or dental care benefits.) Pay: \$19.87/hour
<b>SUBMIT</b>	Letter of interest Resume Three (3) Letters of Reference (dated within the last three (3) years). Three (3) Current References with Contact Numbers
<b>TO</b>	<b><u>APPLICATION MATERIALS MUST BE SUBMITTED VIA EMAIL:</u></b> Eric Ekum, Director of Food Service 925 16 <sup>th</sup> Avenue, Suite #3 Monroe, WI 53566 608-328-7260 (phone) <a href="mailto:ericekum@monroe.k12.wi.us">ericekum@monroe.k12.wi.us</a>
<b>DEADLINE</b>	Open Until Filled

The application materials submitted and interview are vital components of the decision-making process when filling vacancies. The ability to communicate effectively in both verbal and written manner is considered an essential skill for all district personnel. The School District of Monroe is an equal opportunity employer.